

**Metcalf Institute for Marine & Environmental Reporting**  
**21st Annual Science Immersion Workshop for Journalists Application**

**OVERVIEW**

Professional journalists from all media who want to improve their skills in science and environmental reporting and gain first-hand experience in the conduct of scientific research are invited to apply for a 2019 Metcalf Institute fellowship. The Annual Science Immersion Workshop fellowships support journalists who:

- 1) have a demonstrated interest in science and environmental reporting,
- 2) have minimal or no science background, and
- 3) will significantly benefit from learning about scientific methods and developing contacts and story ideas related to water resources, climate change, and coastal and marine environments.

Eligibility and Enclosures: See detailed instructions regarding eligibility and required enclosures at [metcalfinstitute.org/training/awjeligibility](http://metcalfinstitute.org/training/awjeligibility) and on the next page of this application.

Applications and enclosures will be used to evaluate applicants and hard copies of application materials will not be returned.

Be advised that some web browsers do not enable you to exit and re-enter your application. Therefore, you should review the sample application document available on the Metcalf website and prepare your answers to the application questions in advance in order to complete your online application in a single session.

All applications and required enclosures must be submitted in English. Applications and enclosures in languages other than English will not be reviewed.

Deadline: Applications must be submitted via this online form no later than midnight U.S. Eastern Time on February 18, 2019. Required enclosures must be emailed to [fellowships@metcalfinstitute.org](mailto:fellowships@metcalfinstitute.org), or postmarked, by midnight U.S. Eastern Standard Time on February 18, 2019.

Application packages that are not complete by the February 18, 2019, deadline will not be reviewed.

More info: [www.metcalfinstitute.org](http://www.metcalfinstitute.org)  
Contact: [fellowships@metcalfinstitute.org](mailto:fellowships@metcalfinstitute.org)

---

**REQUIRED ENCLOSURES**

In addition to filling out this online application, applicants must send the following items, to be enclosed with each application form, to complete the application package. Your enclosures must be emailed or postmarked no later than midnight February 18, 2019, U.S. Eastern Time to:

[fellowships@metcalfinstitute.org](mailto:fellowships@metcalfinstitute.org)

OR

Fellowships Coordinator  
Metcalf Institute  
University of Rhode Island  
1 Greenhouse Road  
Kingston, RI 02881  
USA

1) Resume

Send your resume as a PDF document. Your resume should list all positions you have held as a professional journalist. Freelancers, include a representative list of your top ten pieces from the past three years, including title, date, and news outlet for each.

2) Statement of Interest

Provide a 500-word statement of interest explaining how your participation in the Metcalf Annual Science Immersion Workshop for Journalists would benefit your work and your news audience(s).

3) Professional Work Samples

Work samples should include only reporting that was published or aired by a news outlet. Your application package may include samples from various media types. See further instructions below. All samples must be in English or submitted with an English translation.

–Print/web: Three (3) work samples are required. Send individual PDFs of articles OR a single document listing working web links where your articles can be easily accessed. Clippings must be legible and dated with news outlet visible.

–Broadcast/film/documentary/multimedia: Include a document listing accessible web links for three (3) work samples in film, web, television, and/or radio. Include dates, titles, and outlets.

–Photojournalism: Send a PDF of work, or a document listing accessible web links of up to 15 photographs, with the date and news outlet for each and brief annotations as desired.

4) References

Two letters of reference are required and should be sent via email from the author directly to [fellowships@metcalfinstitute.org](mailto:fellowships@metcalfinstitute.org) or mailed to the address above by midnight U.S. Eastern Time on February 18, 2019. References should evaluate your abilities as a journalist and specifically comment on the potential impacts of the Metcalf fellowship on your work. One letter must be from your current immediate supervisor or, for freelancers, from an editor who has most recently worked with you.

---

**ONLINE APPLICATION**

1. Your name

2. Work Affiliation

3. Your WORK Contact information

4. Your HOME Contact information

5. If you are applying to attend from outside of the U.S. and/or are a non-U.S. citizen, indicate that you understand that obtaining a visa and paying for your full round-trip travel costs to attend the workshop are your responsibility by checking the box below. Metcalf will provide a letter of support for a visa application. Then estimate your full round-trip travel costs to Rhode Island to attend the Annual Workshop (excluding room and board) and enter that amount in U.S. dollars in the lower box below.

6. Date of birth

7. Gender

8. Citizenship

9. Race/ethnicity

10. Personal and/or professional website, if applicable (optional)

11. What is the circulation or reach of your primary employer (listeners, viewers, readers)? If you are a freelancer, indicate the reach of your primary client and name that client in the comment field.

12. What is your current job type?

Reporter/Correspondent

Host/Anchor

Columnist

Editorial Writer

Editor

Photojournalist

Producer

Filmmaker

Multimedia journalist

Other

13. What is your job title?

14. Position Status

Staff journalist, full-time

Staff journalist, part-time

Freelance journalist, full-time

Freelance journalist, part-time

Other

15. How long have you been working in journalism?

16. In which medium or media does your work typically appear?

17. What topics or beats do you typically cover?

Agriculture

Business

Crime/Courts

Economic Policy  
Education  
Energy  
Environment  
Environmental or Science Policy  
Finance  
General Assignment  
Government/Politics  
Local News  
Science  
Technology  
Transportation  
Weather  
Other

18. In a sentence, describe the duties of your current position.
19. In your opinion, how interested is your audience in news coverage of environmental topics?  
Very interested  
Somewhat interested  
Neutral  
Not very interested  
Not at all interested  
I don't know
20. In your opinion, how much coverage of environmental topics is desired by your news audience, compared to how frequently your news organization is currently covering these stories?  
Audience would like much more coverage  
Audience would like more coverage  
Audience is content with current coverage  
Audience would like less coverage  
Audience would like much less coverage  
I have no idea
21. May Metcalf Institute staff contact your supervisor, named below, regarding your application?
22. Supervisor's professional contact information. Freelancers indicate information for supervisor at your primary or most recent client.
23. Educational Background  
Undergraduate Degree Received & Major, Undergraduate Institution, Year  
Highest Graduate Degree Received & Program, Graduate Institution, Year (if applicable)
24. If the degree(s) listed above was not related to science, indicate the most advanced level of science training you have received.  
undergraduate science course(s)  
graduate science course(s)  
professional development such as workshops, seminars (specify below)

other (specify below)  
none of the above  
N/A - I have a degree in science

25. Language Fluency

If English is your second language, describe degree of fluency of your English.

26. Achievements: Indicate any professional award(s), granting institution(s) and year(s)

27. How did you hear about the Metcalf Institute Annual Workshop for Journalists? Select all that apply.

Conference  
Supervisor  
Colleague  
Friend  
Metcalf Institute alum  
Metcalf eNewsletter  
Personal Contact with Metcalf staff  
Personal Contact with Metcalf Board member  
Metcalfinstitute.org  
SEJ  
NASW  
Other

28. If selected to attend this seminar, I would be filing the time as

Regular work hours  
Paid leave  
Unpaid leave  
Vacation  
Other

29. Why are you interested in attending Metcalf's Annual Workshop? Select all that apply.

Topic(s)  
Desire for science training/background  
Opportunity to meet sources  
Opportunity to develop story ideas  
Suggestion by colleague  
Experience at prior Metcalf Institute programs  
Reputation of Metcalf Institute programs  
Other